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STUDENT APPLICATION FORM

All fields with \* are mandatory.

<b>Part A – PARTICULARS OF APPLICANT</b>		<b>STUDENT ID NUMBER:</b> <input style="width: 150px; height: 20px;" type="text"/>	
Foreign Identification No. (FIN) <i>(if applicable)</i>		Malaysian identification No. <i>(if applicable)</i>	
*Full Name in BLOCK LETTERS [as in passport] (Underline Surname)		Alias, if any NA	*Birth Certificate No.
*Race	*Religion (Denomination)	*Sex	Date of Birth
Email Address	*Nationality	*Province/State	*Country of birth
Expiry Date of Employment/Dependant's Pass if any (DD/MM/YYYY)		*Occupation	*Marital Status
*Type of Travel Document Held INTERNATION PASSPORT	*Passport Number		*Issue Date of Travel Document:
*Country of Issue of Travel Document	Place of Issue of Travel Document:		*Expiry Date of Travel Document:
Course Applied for: *(please follow course name on official website)			*Period Applied For From: DD/MM/YYYY To: DD/MM/YYYY
*Parents' Residential Status			
Father:		NRIC/FIN No:	
Mother:		NRIC/FIN No:	
Residential Address:		Tel no:	
Have you resided in any country for one year or more during the last 5 years ? <input type="checkbox"/> YES <input type="checkbox"/> NO			

List countries in which applicant has resided for one year or more during the last five years:

Country	Address	Period of Stay	
		From (MM/YYYY)	To (MM/YYYY)

**\*Antecedent**

- \*Have you ever been refused entry into or deported from any country, including Singapore?       YES       NO
- \*Have you ever been convicted in a court of law in any country, including Singapore?       YES       NO
- \*Have you ever been prohibited from entering Singapore?       YES       NO
- \*Have you ever entered Singapore using different Passport or Name?       YES       NO
- If any of the answer is “YES”, please furnish details on a separate sheet of paper**

**ADDITIONAL INFORMATION ON APPLICANT FOR APPLICATION FOR STUDENT’S PASS**

PART B – APPLICANT’S PARENTS AND/OR STEP PARENTS						
Full Name (As appears in travel document )	Relationship	Date of Birth (DD/MM/YYYY)	Nationality	Residential Status in Singapore	NRIC or FIN No	Occupation

<b>PART C – APPLICANT’S SPOUSE</b>						
Full Name (As appears in travel document )	Relationship	Date of Birth (DD/MM/YYYY)	Nationality	Residential Status in Singapore	NRIC or FIN No	Occupation

<b>PART D – APPLICANT’S SIBLINGS</b>						
Full Name (As appears in travel document )	Relationship	Date of Birth (DD/MM/YYYY)	Nationality	Residential Status in Singapore	NRIC or FIN No	Occupation

<b>PART E – APPLICANT’S EDUCATIONAL BACKGROUND (INCLUDE COURSES ATTENDED IN SINGAPORE)</b>							
Name of Schools/Colleges/Universities (In Chronological Order)	Country	State or Province	Language of Instruction	Period of Study		Qualification (Academic/Professional Obtained)	Educational Certificate No
				From	To		
<b>Obtained a pass in English:</b>				<input type="checkbox"/> Yes	<input type="checkbox"/> No		

PART F -- APPLICANT'S EMPLOYMENT HISTORY/OTHER ACTIVITIES (INCLUDE PRACTICAL TRAINING, INDUSTRIAL ATTACHMENT AND INTERNSHIP IN SINGAPORE)					
Name of Companies	Country	Period of Working		Position Held	Nature of Duties
		From	To		

I do not have any information to declare for the above Part F

Remarks/Explanation (if any) :

PART G -- APPLICANT'S FINANCIAL SUPPORT					
Applicant	Average Monthly Income for past 6 months:	SGD 0.00	Applicant's Spouse	Average Monthly Income for past 6 months:	SGD 0.00
	Current Savings	SGD 0.00		Current Savings	SGD 0.00
Applicant's Father	Average Monthly Income for past 6 months:	SGD 0.00	Applicant's Mother	Average Monthly Income for past 6 months:	SGD 0.00
	Current Savings	SGD 0.00		Current Savings	SGD 0.00

Other financial support (eg: scholarship study loan, funds from relatives)

If yes please furnish details (eg: amount in Singapore dollars)

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**PART H – DECLARATION**

I have read and fully understand the above terms and conditions and that any other oral terms are non-binding. I further acknowledge that all the particulars and information given in this application is true and correct.

I hereby declare that all particulars furnished by me in this application are true and correct. I undertake not to study without a Student's Pass.

I understand not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore. I undertake to comply with the provisions of Singapore Law. I undertake not to be involved in any criminal offences in Singapore.

I further undertake not to be engaged in any form of employment or in any business, profession or occupation in Singapore whether paid or unpaid, without a valid work pass issued under the Employment of foreign Manpower Act. I understand that industrial attachment and/or on-the-job training (whether provided by my school or otherwise) is also considered as employment under the Employment of Foreign Manpower Act and requires a valid work pass.

I am aware that overstaying or working illegally in Singapore is a serious offence and on conviction, the penalties may include mandatory imprisonment and caning.

I understand that TEG International College may cancel my Student's Pass if I breach any of the conditions mentioned above, and that upon cancellation of my Student's Pass, I have to exit Singapore within the allotted duration given by the Immigration and Checkpoints Authority of Singapore.

I give my consent for TEG International College to obtain and verify information from or with any source, as you deem appropriate for the assessment of my application.

**PART I – INDEMNITY CLAUSE**

Student/Guardian acknowledges that:

- a) Student must take part in all expeditions/trips and activities of TEG College
- b) That TEG International college will not be held liable beyond due diligence and outside of the constraints of the Student Contract for any student in breach of conditions of the same
- c) The student will not hold TEG International College liable for any aggravation of a condition undisclosed to the college during the time of application
- d) That he/she is in excellent physical and mental health and that he/she has kept the school informed of any medical or health condition that may affect his/her ability to participate in any school activity
- e) That the student understands the contents of this declaration

**PART J – PERSONAL DATA PROTECTION**

The Student/Guardian

- a) Hereby agrees to allow my name and photographs to be used for TEG International’s website, Facebook page, brochures and other marketing collaterals and advertising materials. I hereby give consent that any information collected may be used by/disclosed to any relevant government agency when required by law; to third parties for school related activities; to third party companies during an emergency situation wherein personal information is required (e.g. medical institution).
- b) Should I wish to withdraw my consent for the above, I shall submit the request in writing and shall be subject to TEG International College’s discretion. I understand that as a student of TEG International College I have an obligation to represent the college in whatever form required of me.
- c) That upon failure to be admitted, or cancellation of admission or cessation of the student pass, I can withdraw my consent for any further usage of my personal data.
- d) I understand that I am liable for the personal information provided to the college and that upon disclosure of the information and should it be found to be fraudulent or farce I shall be liable to TEG International College to the full extent of the law.
- e) That it is my responsibility to update the personal information to be accurate and true, I may do so by informing the college within 30 days of the change of personal information.
- f) Please mark one or more options provided on ways you want the college to contact you pertaining to any format.

**PART K- PRE-COURSE COUNSELLING**

Student is briefed on the following:

**A. Programme / Campus Information**

- ✓ Programme information (course structure, intakes, duration, admission requirements, English language proficiency, types of awards)
- ✓ TEG International College (TEG) location, facilities and infrastructure
- ✓ Visa and Student Pass application requirements and procedures, documents required and attendance requirements of not less than 90%
- ✓ Student support services provided like accommodation, airport pickup, medical checkup, TEG student support services, counselling services etc.
- ✓ Relevant laws in Singapore, especially those relating to ICA and Ministry of Manpower (MOM). This includes, but not limited to immigration requirements, laws on driving, drugs and alcohol abuse, employment, smoking, traffic and littering.
- ✓ Student’s Pass holders are not permitted to engage in any form of employment or attend an industrial attachment/internship programme whether paid or unpaid without a work pass issued by Ministry of Manpower.

**B. Fees Payable and Payment methods**

- ✓ Tuition fees, non-tuition fees and any other relevant fees payable to TEG International College
- ✓ Payment modes and methods acceptable by TEG International College
- ✓ Payment can only be made after the Student Contract is signed

C. Fee Protection Scheme

- ✓ TEG International College had appointed Longpac Insurance Bhd as the insurance provider for the protection of fees paid by students under the Fees Protection Scheme – Group implemented by the SkillsFuture Singapore Agency (SSG).
- ✓ The terms and conditions stated in the student contract have been explained to the students.

D. Medical insurance and General Healthcare Services

- ✓ General healthcare services in Singapore
- ✓ Medical insurance scheme provided by TEG International College to all full-time students

E. Policies and Procedures

- ✓ Transfer Policy and Procedure
- ✓ Withdrawal Policy and Procedure
- ✓ Deferment Policy & Procedure
- ✓ Refund Policy & Procedure
- ✓ Dispute Resolution Policy & Procedure

<b>Applicants Acknowledgement</b>	<b>Parent's / Guardian's Acknowledgement (For applicants under 18 years or submission on behalf of applicant)</b>	<b>Agent's / Consultant's/ Staff's Acknowledgement of Pre-Course Counselling Provided</b>
<p>I hereby acknowledge that the above information has been clearly disclosed to me and that I fully understand the details stated in my Pre-Course Counselling.</p> <p><b>Signature:</b></p> <p><b>Name:</b></p> <p><b>Date:</b></p>	<p>I hereby acknowledge that the above information has been clearly disclosed to me and that I fully understand the details stated in my Pre-Course Counselling</p> <p><b>Signature:</b></p> <p><b>Name:</b></p> <p><b>Date:</b></p>	<p>I declare that I have fully explained and covered the above information in details for the student applying for admission to TEG International College.</p> <p><b>Signature:</b></p> <p><b>Name:</b></p> <p><b>Date:</b></p>

**FOR OFFICIAL USE ONLY**
**Student Selection**

Selection Checklist	Y (Yes) / N (No)
a. Student Application Form	
b. Pre-course Counselling Checklist	
c. Copy of Passport	
d. Applicant's Passport Size Photo	
e. Applicant's Birth Certificate Copy	
f. Applicant's Educational Qualifications (Certificates/Transcripts) Verified that the transcripts and/or Certificate submitted by student are stamped 'Original Sighted' and sign by Course Counsellor/Consultant	
g. Applicant met Course Entry Requirements: <ul style="list-style-type: none"> <li>i. Age</li> <li>ii. Academic Qualification</li> <li>iii. English Proficiency</li> </ul>	

**Verification conducted by:**

Name and Sign:

Designation:

Date:

**Approval Officer:**

Name and Sign:

Designation:

Date: